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ABSTRACT

The stated purpose of Law Day is to call the attention of every U.S. citizen to the principles and the practice of U.S. law and justice. It is a day to reflect on U.S. legal heritage, the role of law in U.S. society, and the rights enjoyed under the U.S. Constitution. The theme of Law Day 1993 (May 1, 1993) was "Justice for All--All for Justice." This guide was designed to help teachers, citizen's groups, and other individuals or parties who wished to celebrate Law Day 1993. The guide includes the following sections: How To Plan Your Law Day Program; A Basic Low-Budget Law Day Package; Law Day Award Competition; Suggestions for Locally Sponsored Law Day U.S.A. Award Programs; American Bar Association Resources; Law Day U.S.A. Promotional, Educational, Informational Materials; Public Service Award Highlights; and Program/Project Suggestions. (DB)

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LAW DAY USA
1993 PLANNING GUIDE

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American Bar Association 1993 Law Day U.S.A. Planning Guide & Resource Manual

Law Day U.S.A. is one of more than 100 public service and law-related education programs supported through gifts to the ABA Fund for Justice and Education.

Law Day USA May 1

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Law Day 1993

A Message from ABA President J. Michael McWilliams

For more than a century, the words "justice for all" have echoed throughout classrooms across the nation. As 1992 marked the 100th anniversary of the writing of the Pledge of Allegiance, we Americans are reminded of a time as children when we stood together with our classmates and pledged allegiance to a flag and a country that promised to provide us with "justice for all."

Yet as we look at our system of justice today, it is all too evident that we are still striving to obtain those promises of yesterday. We have a dream and the hope of one day living in a nation where all Americans have equal access to our justice system, where every American citizen, whether rich or poor, educated or uneducated, can afford legal representation, and where the understanding of our system of justice comes as easily to the average citizen as it does to the average attorney.

Today we are living with a system where only 20 percent of the legal needs of the poor are being met and countless other middle-income Americans go without needed legal services because they cannot afford them. Some say that our system of justice is in crisis, but we must keep the dream alive.

We must keep the dream alive by renewing our nation's commitment to "Justice for All–All for Justice." This is our Law Day message to all Americans, and it says that if we do not unite lawyers and nonlawyers alike, if we do not form national coalitions of business, civic, labor and other leaders to help develop and propose workable solutions to the problems that plague our system, if we do not strive for the protection of the rights of every American citizen, if we do not realize that every American citizen shares in the responsibility to maintain and improve our system . . . if we do not have all for justice we will never have justice for all.

Throughout the United States we have seen a growing number of criminal cases that have put a strain on the entire justice system. In an effort to meet the national commitment to justice for all, the ABA Special Task Force on Criminal Justice Outreach was established by the Section of Criminal Justice. The task force was set up to develop a broad outreach program directed to the public, the media, the Congress and state legislatures. Its mission is to increase understanding and respect for the Bill of Rights, to stress the importance of adequate and balanced funding for the criminal justice system, and the necessity of criminal justice reform to better deal with the nation's problems of crime and drugs. Also, coalitions with state and local bar associations and citizens' groups are being formed to foster and promote local criminal justice improvement projects.

Together, thousands of individual lawyers have made a commitment to providing justice for all. Currently, there are some 900 pro bono programs in the United States in which more than 133,000 lawyers voluntarily participated last year.

However, our national commitment to justice for all must come from every American citizen. America's justice system is every bit as precious as our environment, and like our environment it is for everyone. It does not just belong to the lawyers and judges of America–it belongs to every American citizen. And because it belongs to every one of us, it is our collective responsibility to join together in working for its improvement and protection.

On this Law Day we are called to recognize our own community efforts in the commitment to increasing the awareness of our Law Day theme "Justice for All–All for Justice." Each year the commitment to creating a better understanding of our system of law and justice has grown because of the numerous Law Day programs and events taking place everywhere. Programs and events that range from free legal clinics to legal lunch-and-learn seminars, from people's law schools to children's mock trials, have all had considerable impact on people in communities all over the nation.

And as the commitment to the promise of "All for Justice" continues, we will become that much closer to achieving the promise we have repeatedly pledged–that of "Justice for All."

Facts in Brief

Origin

Law Day U.S.A. was conceived in 1957 by Charles S. Rhyne, a Washington, D.C., lawyer who was then president of the American Bar Association, the national voluntary organization of the legal profession in the United States.

President Dwight D. Eisenhower established Law Day by presidential proclamation in 1958. On this occasion he said: "It is fitting that the American people should remember with pride and vigilantly guard the great heritage of liberty, justice and equality under law. . . . It is our moral and civic obligation as free men and as Americans to preserve and strengthen that great heritage."

In 1961 the first of May was set aside by joint resolution of Congress as a "special day of celebration by the American people in appreciation of their liberties and the reaffirmation of their loyalty to the United States of America," and as an occasion for "rededication to the ideals of equality and justice under laws."

Purpose

The purpose of Law Day is to call the attention of every American citizen to both the principles and the practice of American law and justice. It is a day to reflect on our legal heritage, the role of law in our society, and the rights we enjoy under our Constitution.

It is also a day for all citizens to consider their duties, such as: (1) to be informed on government and community affairs; (2) to support and encourage efforts to modernize our courts; (3) to vote in elections; (4) to obey and respect the law; (5) to support those institutions and persons charged with law enforcement; (6) to respect the rights of others; (7) to practice and teach the principles of good citizenship in our homes; and (8) to serve on juries and as court witnesses, if called.

That Law Day U.S.A. occupies only a single calendar day is merely symbolic. It is a reminder that while the principles embodied in the observance are constant, their vitality cannot be taken for granted, but must be nurtured and sustained by every citizen, every day of the year.

Program

These Law Day objectives are fulfilled by projects sponsored by the American Bar Association in cooperation with state, county, and local bar associations; staff judge advocates serving at military bases in the United States and in foreign countries; judges; court administrators; bar auxiliaries; legal secretaries; and the legal departments of major corporations, among others.

The Young Lawyers Division of the American Bar Association will sponsor a "National Community Law Week" in conjunction with Law Day U.S.A.

Many national organizations also join in the observance, including the National Association of Legal Secretaries; National Governors' Association; the United States Conference of Mayors; National Education Association; Rotary, Kiwanis, Lions, Optimist International, and National Exchange Clubs; the United States Catholic Conference; American Lawyers' Auxiliary; and the National Association for Court Management.

Bar associations and these national groups cooperate with schools, courts, churches, libraries, and law enforcement agencies in planning thousands of programs that are held on or about May 1.

Mock trials, debates, essay and poster contests, and films are sponsored for varied audiences.

Attorney volunteers offer free legal counseling at shopping mall booths, on radio and television call-in programs, and through Lawyer Referral Services.

Law Day U.S.A. ceremonies and tours in courthouses are organized.

Free seminars and workshops present various aspects of the law and justice system to the public.

Members of the President's Cabinet, U.S. Senators and Representatives, Justices of the United States Supreme Court, and state government leaders and judges speak to audiences throughout the country.

National television networks, national magazines, major metropolitan daily newspapers, and local radio and television stations promote the objectives of Law Day U.S.A. through public service advertising, editorials, and news items.

In recent years, Presidents George Bush, Ronald Reagan, Jimmy Carter, and Gerald Ford have issued presidential proclamations regarding Law Day and have hosted White House ceremonies for representatives of the legal profession and the judiciary.

For further information contact the American Bar Association, Law Day U.S.A., 750 North Lake Shore Drive, Chicago, IL 60611, (312) 988-6134.

How To Plan Your Law Day Program

Getting Started

1. If a Law Day U.S.A. chairperson or coordinator has not yet been appointed, this appointment should be made and the names forwarded to the ABA so the chairperson can receive Law Day materials.

Then, a committee may be formed to help plan Law Day. A former Law Day chairperson to advise on previous programs, budgets, volunteers, accomplishments, and problems can be an important committee member.

2. Identify which population group you want to reach, for example, students at a certain grade level, a minority group, the elderly, men and women in small business, the unemployed, or local residents with potential legal problems.

3. Set a measurable objective for your program. This will make it easier to decide which projects you will undertake and to evaluate your success. For example, if your target group is students in grades 7 to 9, aim to reach one-half of all those students in your area.

4. Decide on your methods or strategy. For example, if you are a mid-sized urban bar in a compact city whose target audience is ninth grade students and your objective is to reach one-half of the ninth graders in your area, your strategy may be personal visits by volunteers to area schools to make presentations on juvenile rights and responsibilities or to conduct mock trials. However, if you are a small bar whose jurisdiction covers a large rural area and you want to reach one-half of the ninth grade students in that area, your strategy may be to prepare an insert for the major local newspaper on juvenile rights with extra copies to be delivered to area schools, or to distribute one of the booklets or pamphlets the ABA has prepared for Law Day.

5. Following is a list of ideas for your program.

Special Events

Classroom presentations to elementary and secondary students continue to be important. The special Law Day U.S.A. issue of Update on Law-Related Education (available from the ABA) has lively strategies that will enable lawyers to put on successful presentations in every grade from kindergarten through high school.

Addresses to civic service clubs, students, the general public, church assemblies, or Law Day U.S.A. luncheons and dinners. Pattern speeches from the ABA are available.

Tours of a courthouse, jail, or police department.

Public seminars on aspects of the legal system at senior citizen centers, libraries, schools, and public auditoriums. The ABA's *Public Interest Informational Series* can help provide ideas for structuring the program, and ABA booklets can be distributed.

Free legal consultations in shopping malls, on local radio and television stations, through Lawyer Referral Service.

Law Field Day (in-school field day) for civics or history classes; discussion of juvenile rights and responsibilities, juvenile justice system and juvenile court procedure by lawyer, juvenile court judge, or juvenile court officer; film on juvenile offenders; distribution of Law Day booklets. ABA booklets can supplement the day's learning.

Career Orientation on the law with classroom presentation by attorneys, paralegals, legal secretaries, and police officers, or student placements with employers for a day on the job. The ABA booklet *Law as a Career* can be distributed.

Speech Competition on the Law Day theme or legal issue. Award certificates available from the ABA.

Poster and Essay Contests for students on Law Day theme or legal issue.

Debates and Panel Discussions on local or national issues such as gun control, zoning regulations, prison reform, abortion, the right to die, or capital punishment. ABA booklets can supplement locally produced materials.

Legal Services. Contact the programs in your area that provide legal services to the poor for suggestions and help with your Law Day plans. If you already cooperate with a civil legal services program, highlighting that work is a good Law Day project. If you are not working with a legal services program now, Law Day is a good time to kick off a cooperative effort.

Film Festival on the law conducted in conjunction with local library and its film collection or law-related films can be rented from a local video store.

Law Day Run to raise funds for charity.

Liberty Bell Award honoring outstanding law enforcement officer, teacher, or other community member. Liberty Bell award plaques are available from the ABA.

Mock Trials conducted at schools or courthouses by lawyers or by students, or videotaped and widely distributed to many schools. Several mock trial scripts for

both high school and elementary students can be purchased from the ABA.

Courtroom Ceremony for bench and bar.

Naturalization Ceremony. The ABA's pattern speeches can form the basis of a naturalization ceremony speech.

Proclamation by mayor, governor, or commanding officer of military base. A model proclamation is included in this planning guide.

Promotional Ideas

Distribution of ABA Law Day leaflets, buttons, balloons, or pencils to general public in office buildings, shopping malls, courthouses, libraries, and schools, or corporate distribution in payroll envelopes.

Public Service Announcements on radio and television.

Op-Ed Series (opposite editorial page viewpoints) in local newspaper on legal issues, written by attorneys or based on the ABA's pattern editorials.

Newspaper Advertising sponsored by local business. The ads can be purchased from the ABA.

Feature Stories for newspapers. Model stories are included in the ABA Publicity Package.

Interviews on Radio and Television by local attorneys.

Newsletters. Information about Law Day activities can be included in the bar association newsletter as well as the employee newsletters of local businesses and organizations, service club publications, governmental agency newsletters, and church bulletins.

Booklets and pamphlets distributed to the public at debates, seminars, and other programs.

Posters for window placement, distributed to local businesses, libraries, schools, and governmental offices.

6. Put your program together. Make a checklist and set deadlines for each segment of your program. Include whom to contact in your community, whose help or cooperation you might solicit either in government or private enterprise, existing bar resources that you can use, informational and promotional materials that will be necessary, the estimated number of volunteers the program needs, and the number of hours each must contribute.

7. Budget your expenses.

8. Plan a kickoff that will attract your target public and the media. For example, if you are staging courtroom tours for students, send a special invitation for the first tour of the day to handicapped students or outstanding students. If you are offering free legal consultations to the elderly at a shopping mall, ask an elderly dignitary who is an attorney to serve at the booth for the first hour.

9. Plan your publicity to inform the bench, bar, target public, and general public about your program.

10. Law Day U.S.A. is always celebrated May 1. It is suggested that programs be scheduled for the convenience of the general public on or near May 1.

Timetable for Law Day Planning

January

- Appoint Law Day Committee chairperson and set up subcommittees; send names and addresses to ABA.
- Plan Law Day program.
- Write school superintendents and social studies teachers to make arrangements for mock trial competitions, films, speakers, distribution of pamphlets.
- Arrange for courtroom tours with court administrators.
- Call program chairpersons of civic clubs to book speakers for April or May meeting.
- Book speakers for public seminars, bar association luncheon, courtroom ceremony.
- Contact radio and television public service directors to arrange Call-a-Lawyer programs and/or public service announcements.

February

- Order ABA Law Day materials to ensure delivery or to avoid possible unavailability of items.
- Contact governor's or mayor's offices to request official proclamations.
- Meet with radio and television program directors to arrange interviews and panel discussions.
- Meet with business and civic leaders and clergy to invite their participation in Law Day.
- Contact potential advertisers among banks, insurance companies, utility firms, department stores, and other organizations about sponsorship of paid advertising in support of Law Day.

March

- Talk to newspaper editors concerning Law Day coverage.
- Print programs for seminars, speakers, court observances.

April

- April 10 is the final deadline for placing Law Day orders with ABA.
- Confirm all details of program.
- Invite VIPs to programs.
- Distribute materials to schools.

May 1, Law Day U.S.A.

July 1 deadline for entering ABA Law Day U.S.A. competitions

Note: ABA Communications Division Staff are available as Law Day U.S.A. project consultants.

Please feel free to telephone for project assistance, suggestions, and additional resources, or to tell us about any special programs you're sponsoring.

Contact: Law Day U.S.A.
American Bar Association
312/988-6134

A Basic Low-Budget Law Day Package

Many Law Day chairpersons are serving their organizations in that capacity for the first time this year. This section is written for those chairpersons who are working with a small budget and a small number of volunteers. It covers several Law Day projects that can be accomplished for less than $100 altogether, but can reach many different audiences.

The elements of the package are: 1) Law Day luncheon or dinner with a program, including an address and the presentation of a Liberty Bell Award, given for the bench and bar and/or the general public; 2) mayoral proclamation; 3) radio public service announcements to be aired by local stations; 4) newspaper advertisements of Law Day events, to be printed by local papers as a public service; and 5) legal career orientation for the local library, at schools, or at the courthouse, covering various aspects of the law or current legal issues.

Materials to help you carry out these programs are available from the ABA. Items for this basic low-budget package are: Liberty Bell Award; pattern speeches for adult audiences; Law Day leaflets, pencils or buttons to be distributed to luncheon guests; radio public service announcements; newspaper ads; and *Law As A Career,* a 14-page booklet (first copy free while supply lasts) distributed to pre-law class at local college or high school.

How to Place Public Service Announcements

Radio and television stations allocate a limited amount of their broadcasting time to public service announcements (PSAs) whose messages are considered to be in the public interest.

Unlike a commercial advertiser, the sponsor of a PSA is not charged for the air time. However, the sponsor cannot specify the broadcast time for the spot, for example, prime time during the evening news. The sponsor only can request broadcast dates, for example, April 24 to May 1.

The competition among nonprofit groups for this free air time is strong. However, two elements, a high-quality announcement and a good list of contacts, will help you place your PSA on the air during the dates you request.

Following are steps you can take for their placement:

1. Compile a list of the public service directors at the radio and television stations in your area. This information may be obtained from a Chamber of Commerce media list or a directory published by a local public relations or publicity club. Or you can phone the station and ask who is in charge of this service.

2. Call or write each director. This first contact should be made two or three months before you want the PSA to air so your announcement can be placed on the station's schedule.

3. If you call, first ask the director if it is a convenient time to discuss Law Day. Some directors serve their stations in other capacities and work under hourly deadlines. Also, some directors would prefer a letter to a telephone call.

4. In your letter to or conversation with the director, convey the following information: brief description of Law Day U.S.A., this year's theme, dates you would like the PSAs to run, and description of PSA messages and message lengths available through the ABA or locally produced. You should also mention whether the station has broadcast your PSAs before, for example, for a previous Law Day. Since this information helps the station to allocate time to different nonprofit groups, it is particularly important to note when you last had PSAs broadcast.

5. One to two weeks after you send the public service director the announcement, call back to confirm that the information you sent was sufficient.

6. Following Law Day, write thank-you letters to the public service directors for their support. This is extremely important since thank-you letters may help the station at Federal Communications Commission renewal time.

Proclamations

State and local bar associations may obtain appropriate Law Day proclamations through resolutions by the state legislature and city councils, through proclamations by the governor or local mayors, and through joint measures by judges and federal, state, county, and city courts.

Official proclamations usually are released to the press by the governor's or mayor's office. Legal organizations may be able to obtain wider news coverage, however, by mailing copies of the proclamations or a news release to

local news media. If the proclamation is signed in the presence of appropriate bar officials, it can be the occasion for a news photograph.

Suggested Mayoral Proclamation

WHEREAS, May 1st is Law Day U.S.A. in the United States of America, and

WHEREAS, The United States of America has been the citadel of individual liberty and a beacon of hope and opportunity for more than 200 years to many millions who have sought our shores, and

WHEREAS, The foundation of individual freedom and liberty is the body of the law that governs us, and

WHEREAS, The Constitution of the United States of America and the Bill of Rights are the heart of that body of law, which guarantees us many freedoms—including freedom of religious belief, freedom to have and hold property inviolate, freedom of assembly, freedom of speech, freedom of press, freedom of petition, and due process of the law among others, and

WHEREAS, This year marks the 36th annual nationwide observance of Law Day, and the Congress of the United States and the President by official proclamation have set aside May 1 as a special day for recognition of the place of law in American life,

NOW, THEREFORE, I, Mayor of the City of _____, do hereby designate May 1, 1993, as Law Day U.S.A. and call upon all citizens, schools, businesses, clubs, and the news media to commemorate the role of law in our lives.

(Signed and dated)

ABA-Sponsored Law Day U.S.A. Award Competition

Law Day U.S.A. Theme Competition

Law Day U.S.A. program coordinators and participants are encouraged to enter the Law Day U.S.A. Theme Competition. Submit your suggestion(s) for next year's Law Day theme phrase (limited to eight words or less) along with a one-paragraph summary of how your theme best exemplifies the purposes of Law Day U.S.A.

If selected, your theme suggestion will become the official national theme for Law Day U.S.A. and you will be credited in the next Planning Guide as author of the theme phrase.

Entries should be submitted to: Law Day U.S.A. Theme Competition, American Bar Association, Communications Division, 750 North Lake Shore Drive, Chicago, IL 60611.

Entries must be postmarked no later than June 1. In the event of duplicate entries, winner will be determined by postmark date.

Law Day U.S.A. Public Service Awards

The awards program is conducted by the ABA Standing Committee on Association Communications.

The competition recognizes entities that sponsor Law Day U.S.A. programs.

Several categories have been established to accommodate different types of organizations that hold Law Day U.S.A. observances. Award plaques may be presented to winners in each of the categories. The committee may or may not elect to present public service awards in each of the categories. The number of awards made is within the discretion of the committee.

Statement of Purpose: The objective of the Law Day public service awards is to recognize the outstanding Law Day U.S.A. programs of the entities that sponsor them. Outstanding Law Day U.S.A. programs should:

- Foster greater public understanding of the values of our American system of law and the duties of citizenship;
- Inform and educate citizens about the courts, law enforcement agencies, the justice system, and the legal profession; and/or
- Call attention to the principles and practice of American government.
- Adhere to the stated objectives of Law Day U.S.A.

Eligibility: Any organization that sponsors a Law Day U.S.A. program is eligible and may enter the awards program by submitting an official entry form. The entry form should be sent in the name of the Law Day U.S.A. chairperson. Entry forms may be obtained from the ABA, Law Day U.S.A., 750 North Lake Shore Drive, Chicago, IL 60611.

The following categories have been established for entries:

- State bar associations
- County bar associations
- City and town bar associations
- Staff judge advocates of the armed forces
- Bar auxiliaries
- Other law-related organizations, including paralegal and law enforcement organizations
- The judiciary, covering individual judges, court systems, and offices of the court administrator
- Nonlegal organizations, including schools, libraries, churches

Prizes: Award certificates mounted on a wooden plaque.

Criteria: Judging will be based on:

- Informational value/educational merit
- Creativity
- Innovation
- Overall effort
- Public response to the program

Principal factors in the judging are the value of the entry in promoting the objectives outlined in the Statement of Purpose section above, the criteria listed above, and compliance with the rules of the competition.

Materials Submitted: Materials submitted for judging may include, but are not limited to: publications and

other materials produced for or distributed during Law Day U.S.A. observances; copies of speeches, news releases, feature stories, and editorials written by a member of the Law Day U.S.A. committee or a volunteer; newspaper clippings and reports of radio and television broadcasts; mock trial scripts; educational curriculums; proclamations; radio and television public service announcements or advertisement scripts; photographs; and audiotapes and videotapes. Written summaries of Law Day U.S.A. activities are highly encouraged.

Written materials should be submitted in a folder or notebook.

NOTE: Entry materials cannot be returned.

Deadline: All entries must be received by the ABA on or before July 1.

Judging: All entries will be judged by the representatives of the ABA Standing Committee on Association Communications.

Presentation of Awards: ABA Public Service Awards will be announced in December.

A listing of past winners is available from the ABA Communications Division.

Judge Finch Law Day U.S.A. Speech Awards

Law Day chairpersons are urged to invite all individuals giving Law Day addresses to enter the annual ABA Judge Edward R. Finch Law Day U.S.A. Speech Awards competition.

A prize of $500 and a recognition plaque will be given the winner and an attractive certificate mounted on a walnut-finish plaque will be awarded to second- and third-place winners.

Statement of Purpose: The objectives of the Judge Edward R. Finch Law Day U.S.A. Speech Awards are to foster a deeper appreciation and understanding of the place of law in American life and to accord national recognition each year to the winning speech as the most outstanding in content and effectiveness in furthering the purposes of Law Day U.S.A.

Eligibility: The awards are open to any individual who addresses a Law Day U.S.A. observance in the United States or a similar event abroad on behalf of service-people stationed overseas. The competition is not open to members of the American Bar Association Board of Governors or officers and employees of the ABA or American Bar Foundation.

Entries: Law Day addresses must be entered by mail, postmarked not later than July 1.

A speech may be entered by the speaker or any other person *with the speaker's consent*.

Speech texts are to be submitted in quadruplicate, typewritten, double spaced, on one side of 8½-by-11-inch white paper.

Each entry shall have a title page bearing the words, "Judge Edward R. Finch Law Day U.S.A. Speech Awards," the title of the address, the name and address of the person delivering the talk, and the occasion and date on which it was delivered. Include confirmation of speaker's consent.

Address entries to: ABA, Law Day U.S.A., 750 North Lake Shore Drive, Chicago, IL 60611.

Subject: Speeches submitted in the competition must be keyed to the stated theme of the annual observance of Law Day U.S.A. as publicized by the American Bar Association, or to any of the stated objectives of Law Day U.S.A.

Judging: The entries will be judged by the president of the American Bar Association serving at the time the Law Day observance occurs. The president may, at his discretion, designate a committee of judges to assist him in the judging.

Presentation: The Judge Edward R. Finch Law Day U.S.A. Speech Awards will be announced in December.

A list of past winners is available from the ABA Communications Division.

Suggestions For Locally Sponsored Law Day U.S.A. Award Programs

Liberty Bell Award

Purpose. The purpose of the Liberty Bell Award program is to recognize community service that has strengthened the American system of freedom under law.

These awards are to be used at the discretion of organizations sponsoring Law Day U.S.A. programs. Their purpose is to accord public recognition to men and women, particularly nonlawyers, for outstanding service in one of these areas:

1. promoting a better understanding of our Constitution and the Bill of Rights;
2. encouraging greater respect for law and the courts;
3. stimulating a deeper sense of individual responsibility so that citizens recognize their duties as well as their rights;
4. contributing to the effective functioning of our institutions of government; and,
5. fostering a better understanding and appreciation of the rule of law.

Suggested Guidelines

Eligibility. Any individual who has rendered outstanding service to his or her community in any of the areas mentioned above may be considered eligible. All fields of endeavor are intended for inclusion.

Candidate Selection. Nominations for Liberty Bell Awards are suggested to the awards judges by a committee composed of three to six community leaders to be appointed by the sponsoring organization. Nominations might also be solicited from the general public.

Awards Committee. Award recipients will be determined by judges from qualified nominations submitted by the selection committee.

Presentations. The sponsoring entity may present the award at a special Law Day U.S.A. luncheon, dinner, or other appropriate occasion, to which members of the bar, community leaders, the press, and the public are invited. Presentations should be made on or near Law Day U.S.A., May 1.

Liberty Bell Award plaques are available from the ABA.

Also suggested as a Law Day U.S.A. event is local sponsorship of essay, speech, theme, or poster competitions.

To assist local organizations in conducting award programs, the ABA makes available specially designed Law Day U.S.A. certificates. These award certificates are suitable for mounting or framing.

American Bar Association Resources

Division for Communications and Public Affairs

The Communications Events Department of the ABA Division for Communications and Public Affairs coordinates Law Day on the national level. Department staff are available to provide project consultant services. If you have any questions or would like additional information about Law Day, please call or write: American Bar Association, Law Day U.S.A., 750 North Lake Shore Drive, Chicago, IL 60611, (312) 988-6134.

The Communications and Public Affairs Division coordinates all Law Day activities on behalf of the ABA Standing Committee on Association Communications.

Chair: William C. Hubbard

Law Day Subcommittee Chair: Helen Viney Porter

Order Fulfillment Department

If you have a question about an order you have placed with the ABA for Law Day U.S.A. materials, please contact the Order Fulfillment Department at (312) 988-5561, attention Carol Wooge.

Additional ABA Resources

Young Lawyers Division

This year for the tenth time, YLD will sponsor a National Community Law Week in conjunction with the 35th anniversary of Law Day U.S.A.

The chairperson for YLD National Community Law Week is:

Jeffrey Simmons
Suite 230
2525 Camelback Road
Phoenix, AZ 85016
602/224-4000

Many recent Law Day programs have focused on reaching specific audiences or addressing the need to inform the public about specific developments in the justice system. ABA staff are available to discuss the legal problems of the elderly, dispute resolution, and projects to aid the homeless. For more information or referrals to experts in your area contact:

ABA Commission on Legal Problems of the Elderly
Staff Director: Nancy Coleman
202/331-2630

ABA Standing Committee on Dispute Resolution
Staff Director: Larry Ray
202/331-2660

ABA Commission on Homelessness and Poverty
Staff Director: Patricia M. Hanrahan
202/331-2291

In addition, the ABA Senior Lawyers Division may be able to assist your organization in locating a speaker for Law Day events.

ABA Senior Lawyers Division
Staff Director: Fred Franklin
312/988-5583

Additional Program Ideas and Resources

"Meet Your Judges" is a highly successful public forum project which was developed and piloted on a statewide basis by the California Judges Association. In 1990, the program was adopted by the ABA Commission on Partnership Programs as the first National Model Partnership Program. At least six states have participated in the "Meet Your Judges" program since 1991, and many will again include the forum as part of their Law Day or Law Week efforts.

This public education forum project is simple in concept – local judges appear in a public forum setting at which they respond to written questions submitted by the audience. Those attending are also provided with general information they can take home with them describing how their local court system works and other information which they may find helpful. It is a simple concept – but one which had extraordinary success in

educating the public about our system of justice and "demystifying" the courts.

The ABA Center for Partnership Programs, working with the California Judges Association, has produced a planning handbook and videotape of highlights from the California programs, as well as other supplementary materials to assist those planning to conduct "Meet Your Judges" forums.

The ABA Center for Partnership Programs serves as coordinator and resource center for an ongoing national effort to address public and attorney perception of the legal profession and the justice system. The ABA Center works to achieve this goal by encouraging the formation and strengthening of partnerships between the legal community and the public to improve public understanding of the justice system and the role of lawyers and judges.

For more information on "Meet Your Judges" please call or write:

Roseanne Theis Lucianek, Director
Center for Partnership Programs
American Bar Association
541 N. Fairbanks Court
Chicago, IL 60611
(312) 988-5464

ABA Commission on Legal Problems of the Elderly

Two new projects cosponsored by the ABA and the American Association of Retired Persons (AARP) are informing senior citizens of rights and legal issues that affect their lives. Both of these projects can easily be adapted for successful use in Law Day efforts.

The first is a booklet entitled "Health Care Powers of Attorney" which explains how someone can appoint an agent to make health care decisions if that person is unable to do so. Written by the ABA Commission on Legal Problems of the Elderly in cooperation with the Section of Real Property, Probate and Trust Law, the booklet includes a sample form with instructions.

Copies of "Health Care Powers of Attorney" are available in bulk:

2–10 copies, $1.50 each
11–99 copies, $1.25 each
100–499 copies, $1.00 each
500 or more copies, 75¢ each.

To order in bulk, contact the ABA Commission on Legal Problems of the Elderly at (202) 331-2297.

The ABA and AARP have also joined forces to produce radio and television public service announcements advising senior citizens about their rights. This public service announcement campaign is called "Do Yourself Justice, Know Your Rights" and features celebrities Alex Haley, Celeste Holm, Rita Moreno, Cliff Robertson, Eli Wallach, and Anne Jackson.

The announcements cover selected legal issues including Medicare appeal rights, nursing home rights, job and credit discrimination, incapacity, funeral planning, lifeline telephones, and Medigap Insurance.

For more Information, contact:

ABA Commission on Legal Problems of the Elderly
1800 M Street, N.W.
Washington, DC 20036
(202) 331-2297

ABA Criminal Justice Section

Public expectations of the criminal justice system are unrealistic, particularly in light of the drug crisis and the scarce resources available to deal with it, according to an ABA Criminal Justice Section study, *Criminal Justice in Crisis*. Moreover, according to that same widely acclaimed study, public perceptions of the impact of defendants' constitutional rights on criminal prosecutions are exaggerated.

Because an informed citizenry is critical to sound policy development and administration, the Criminal Justice Section has recently developed a set of materials to help communities hold public education programs on the capabilities and limitations of the criminal justice system. The materials about crime, drugs, and criminal justice include a videotape, a guidebook for program sponsors, and a public education handbook for program participants. As long as the supply lasts, copies will be available free of charge from the ABA Criminal Justice Section, 1800 M Street, NW, Washington, DC 20036. Please call Susan Hillenbrand at (202) 331-2260 for more information.

ABA Coalition for Justice

The Coalition's purpose is to promote adequate and balanced funding for the entire justice system at the national, state and local levels by seeking and encouraging the participation of prestigious organizations and members of the general public in the effort to secure adequate and balanced funding for all elements of the civil and criminal justice system. Please call Edwin Yohnka at (312) 988-5102 for more information.

ABA Public Education Division

The ABA Public Education Division (PED) conducts multifaceted educational programs. In addition to providing assistance with a wide range of program activities, the division has many supplemental resource

materials available, including videotapes, posters, special-issue magazines, newsletters, and handbooks to help bar associations and interested legal professionals plan for exciting Law Day programs and continuing efforts to educate the public about the law. PED programs and resources are being developed for both youth and the general adult public.

Youth Education Programs

Interested in learning more about ABA youth education programs? The ABA Special Committee on Youth Education for Citizenship (YEFC) conducts a number of special activities and provides clearinghouse and consulting resources for legal professionals and educators. For free newsletters and further assistance contact YEFC at 541 North Fairbanks Court, Chicago, IL 60611, telephone (312) 988-5735.

Adult Education Programs

The Commission on Public Understanding about the Law (PUAL) conducts a wide range of educational efforts for the adult public, including supplying materials for local educational programs such as mock trials or school board meetings on contemporary Bill of Rights topics. PUAL also provides consulting and clearinghouse services for bars conducting educational programs.

Passport to Legal Understanding, the Commission on Public Understanding About the Law's free biannual newsletter, features articles and information on public education programs and materials. To be placed on the mailing list or to obtain further information, please contact the Commission on Public Understanding About the Law, 541 North Fairbanks Court, Chicago, IL 60611, telephone (312) 988-5721.

Bill of Rights Poster Series

Derived from the "Bill of Rights in Transit" campaign, these five popular posters address freedom of assembly, freedom of speech, the right to counsel, the equal protection clause of the Fourteenth Amendment, and freedom of religion. Each 11-by-28-inch poster is printed on heavy poster stock.

$4.95 per poster (bulk rate discounts are also available); $19.95 for set of five.

In addition, the freedom of speech and right to counsel posters are available in Spanish. Pricing is as above. Spanish posters must be purchased separately.

A Teacher's Guide to the "Bill of Rights" Poster Series

This 56-page guide to complement the ABA's award-winning "Bill of Rights" poster series is packed with suggestions for activities addressing popular Law Day topics such as freedom of speech, freedom of assembly, freedom of religion, and equal protection.

Specially priced for Law Day at $5.00

Bill of Rights in Action (videotape)

Contemporary issues are debated in this lively series featuring mock city council and school board meetings. Each of the three programs contains two scenarios and comes with background legal memoranda and discussion questions.

- *The Right to Privacy* (running time 57 minutes) includes *Drug Testing City Employees* and *AIDS in the Classroom*.
- *Equal Protection* (running time 33 minutes) includes *Juvenile Curfews* and *Public Housing Security*.
- *The First Amendment* (running time 34 minutes) includes *Library Book Selection* and *Underground Student Newspaper*.

$90.00 each.

Special Resource Book Offer

Both *The Bill of Rights Bicentennial Resource Book* and *The U.S. Constitution Bicentennial: A WE THE PEOPLE Resource Book* are included in this offer. These books contain all you need to put together a Bill of Rights or constitutional program. They include a listing of the best program ideas from across the country; an extensive program-planning guide; book, film, and song bibliographies; and an easy-to-read, annotated listing of key Supreme Court decisions. A reproducible copy of the Bill of Rights, a quiz, quotes, and clip art are also provided.

$14.00

We the People: A Handbook of Community Forums on the Constitution

This publication contains 21 booklets for mock trials and town hall meetings on contemporary Bill of Rights and constitutional issues. Each booklet contains a sample script, discussion questions, and background legal memoranda. An introductory booklet describes the basic steps in planning and conducting a community education program.

$10.00.

The Speaker's Kit: Speeches on the U.S. Constitution and Bill of Rights

Included are all the elements needed to organize a community or statewide speakers bureau. Seven speeches are included: "American Courts and the Constitution," "Bill of Rights Today," "Challenge of the Bicentennial," "The Constitution as We Know It," "First Amendment Freedoms," "History of the U.S. Constitution," and "You Have the Right to Remain Silent . . ."

$7.00 per kit.

Understanding the Courts: Anatomy of a Criminal Case and *Anatomy of a Civil Case* (two programs on one videotape)

Ideal for classroom and community presentations, these award-winning programs offer a behind-the-scenes

look at the state court system in action. This fascinating series, narrated by news anchor Lester Holt, features interviews with legal professionals and dramatizations of courtroom procedures. Videocassette includes an instructor's guide.

$25.00.

ABA Public Education Division Materials

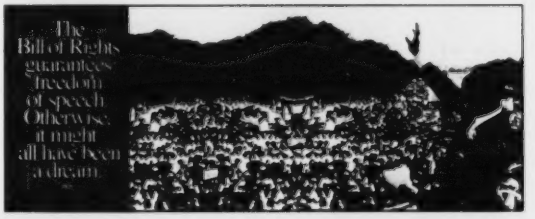
For further information on forthcoming programs and materials, including the new videotapes "Overview of the Courts: Introduction to State Courts and Introduction to Federal Courts" and "A Journalist's Guide to Civil Procedure," please contact the division directly at (312) 988-6386.

Bill of Rights Poster Series

Suffragettes marching for the vote provide a dramatic illustration of freedom of assembly's importance in American history. To order this striking 11" x 28" black-and-white poster, please reference PC# 468-0030. $4.95, plus shipping and handling.

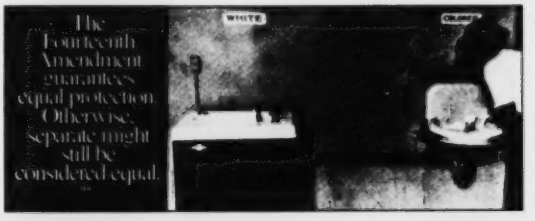
The Bill of Rights guarantees the right to assemble. Otherwise they might still be that one step behind.
WISH MA COULD VOTE

The Reverend Martin Luther King, Jr., delivering his "I have a dream" speech provides a moving example of the power of freedom of speech in this 11" x 28" black-and-white poster. To order, please reference PC# 468-0031. $4.95, plus shipping and handling.



This provocative poster of a prisoner's face obscured by bars questions what life in our society would be like without our Sixth Amendment guarantee of counsel. To order this 11" x 28" black-and-white poster, please reference PC# 468-0032. $4.95, plus shipping and handling.

Winner of the 1992 Communications Excellence for Black Audiences Award, this poster heightens understanding of the Fourteenth Amendment's role in the struggle for civil rights. To order the 11" x 28" black-and-white poster, please reference PC# 468-0033. $4.95, plus shipping and handling.


The Fourteenth Amendment guarantees equal protection. Otherwise, separate might still be considered equal.
WHITE
COLORED

A striking black and white photo of an Amish man set against a rural landscape illustrates our right to practice the religion of our choice. To order the 11" x 28" black and white poster, please reference PC# 468-0034. $4.95, plus shipping and handling.

BEST COPY AVAILABLE

Law Day U.S.A. Promotional— Educational— Informational Materials

Informational-educational-promotional materials have been produced for use by state and local bar associations, judges and court administrators, staff judge advocates of the military, legal auxiliaries, schools, churches, and businesses in connection with Law Day U.S.A. programs.

Following is a brief description of each item.

Promotional/Publicity Materials

Planning Guide Additional copies of this guide are available for bar associations, lay organizations, and schools wishing to present an informational-educational program in support of Law Day U.S.A. The manual contains how-to-do-it suggestions for programs for schools, civic service organizations, and courts. It features many helpful ideas for implementing the theme and gives examples of successful programs. Single copies have been mailed to bar presidents, secretaries, and Law Day U.S.A. chairpersons.

$3.00 each.

Leaflets Two-color, six-panel 8½-by-11-inch informational leaflet for adult and youth audiences. The leaflet explains why we have Law Day U.S.A., objectives of the observance, and facts about our laws, our rights, and our court system. It can be distributed during classroom visitations, courthouse tours, school and church assemblies, and public addresses.

$8.00 per hundred.

Bumper Stickers White background, blue letters, saying Law Day U.S.A. May 1. Three by 11½ inches with peel-off backing.

75¢ each.

Buttons Color (white background with red and blue lettering) button. One and a half inches in diameter, with safety lock pin. Buttons bear the words: Law Day U.S.A. May 1.

$8.00 per package of fifty.

Law Day U.S.A. Pencils No. 2 lead pencils with patriotic stars and stripes imprinted on lower half; upper half of pencil has blue imprint "Law Day U.S.A." on white background.

$8.00 package of 50 unsharpened pencils.

Stickers Color (white background with red and blue lettering) pressure-sensitive stickers. One-and-a-half-inch diameter. Each circular sticker bears the words: Law Day U.S.A. May 1.

$8.00 per roll of two hundred.

Law Day U.S.A. Balloons Nine-inch round sapphire blue balloons with "Law Day U.S.A." printed on one side in white letters.

$8.00 package of fifty.

Mugs 14-ounce translucent plastic mug with handle; "Law Day U.S.A. May 1" printed in blue letters on both sides.

$1.25 each.

Magnets Flexible, soft plastic magnet in red, white, and blue. Bears the words: Law Day U.S.A. May 1. One-and-a-half-inch diameter.

75¢ each.

Folders Attractive paper folder, two inside pockets, 9½-by-12-inch with a one-half-inch expansion. High-quality white paper stock with black lettered design. Bears the words: Law Day U.S.A. May 1.

$1.75 each.

Publicity/Publication Aids This package is designed for organizations that are producing their own Law Day pamphlets, flyers, invitations, programs, brochures, certificates, and newspaper ads. It contains two black-and-white stats of this year's Law Day artwork that can be used as art for a newspaper ad, pamphlet, program, postage meter plate, flyer, or certificate.

$3.00 per set.

Editorial Viewpoints Series of two op-ed (opposite editorial page) views about Law Day. The statements can be used by bar leaders as a basis for their own comments in newspapers and television. Particularly useful as the framework for "guest editorials" or comments on radio and television.

$2.00 per set.

Newspaper Ads Three newspaper public service "advertisements" are available as a package. One is new this year and focuses on the lawyer's role in the justice system. Two refer to free legal consultation. Reproduction proofs only.

$4.00 per set.

Radio Public Service Announcements Series of two humorous 60-second spots have been designed for the addition of a "live" tag identification by local groups. Guidelines included on how to place. Reel-to-Reel.

$25.00 per set.

Law Day Letterhead Use for press releases, correspondence, bulletins, and committee reports. Eight-and-a-half-by-11-inch, white with 2-inch top border reading "Law Day USA May 1" in blue and red letters.

$8.00 per 100 sheets.

Theme Posters These bright, approx. 24-by-35-inch posters are reproductions of the art shown on the outside back cover of this Planning Guide. Ideal for mall booths, schools, libraries, and meeting places.

$6.00 per poster, including mailing tube.

We The People Posters The Preamble to the U.S. Constitution in colored script with "Law Day U.S.A. May 1" printed at the bottom.

$6.00 each, including mailing tube.

Window Card Striking single-wing easel, 14-by-9-inch display card illustration of the Law Day art shown on the back outside cover of this Planning Guide.

$3.00 each.

Activity Announcement Card A four-color, 9-by-20-inch display card with foldout wing easel. The card is intended to be used to announce Law Day programs on bulletin boards or, with foldout easel, on tables or in windows. It differs from the window card in that space is provided for organizers of an event to fill in scheduled activity, time, date, location, and sponsor.

$3.00 each.

Law Day Greeting Cards Attractive 6⅝-by-5-inch greeting card designed by West Publishing Co. The four-color cover features award-winning art work by James M. Haughey entitled "Landmarks in American Law." The cards can be used to send to news media, educators, politicians, and other key people in the community as a reminder of Law Day observances.

$20.00 per box of 25.

Law Day U.S.A. sun visors New, sporty, hard plastic, one size fits all, with foam cushion sweatband. Available in either red or white, with blue lettering.

$2.50 each.

Awards

Liberty Bell Award Plaque Bronze-relief replica of the Liberty Bell mounted on an attractive walnut shield, 8⅛ inches square and ½-inch thick. A bronze name plate, 4-by-1¼-inch, is included for local engraving.

$42.00 each.

Liberty Bell Lapel Pins ⅝-inch lapel emblem molded reproduction of the Liberty Bell, die struck and plated in 24k gold, embellished with the words, "Law Day U.S.A.," in red, white and blue enamel, with a clutch-back fastener. Packaged in presentation box with foam pad, a perfect accompaniment to the Liberty Bell Award Plaque.

$6.00 each.

Award Certificates This set consists of first-, second-, and third-place certificates. The hand-lettered, 8½-by-11-inch certificates have space to inscribe the name of your organization and officer, the winner's name, and date. They are suitable for framing.

Suggested use: Present to winners of poster and essay contests, mock trial competitions.

$9.00 set of three.

Certificate of Appreciation Designed for organizations to acknowledge the support and assistance of Law Day Committee members, schools, individual teachers, speakers, and others who participated in Law Day U.S.A. programs. The 8½-by-11-inch certificates have space to inscribe the name of your organization and the recipient. They are suitable for framing.

$1.00 each.

Pamphlets

When to See a Lawyer This informational pamphlet condenses essential information from the popular booklet *The American Lawyer: When and How to Use One.* It describes common situations that require legal advice and what to expect from one's lawyer.

1–9 copies: 50¢ each; 10–99 copies: 40¢ each; 100 or more copies: 30¢ each.

How to Choose and Use a Lawyer A pamphlet that contains excerpts from *The American Lawyer: When and How to Use One*, and discusses how to find the right lawyer for one's legal problem, lawyers' fees, and working with one's lawyer.

1–9 copies: 50¢ each; 10–99 copies: 40¢ each; 100 or more copies: 30¢ each.

Employment and Education Rights Over Age 50 This pamphlet discusses the critical Age Discrimination in Employment Act and Age Discrimination Act, the rights that older persons have concerning employment and education, and recourse they can take if they think their rights have been compromised. This information is from the booklet *Your Rights Over Age 50*.

1–9 copies: 50¢ each; 10–99 copies: 40¢ each; 100 or more copies: 30¢ each

Important Facts about Credit This pamphlet contains information from the booklet *Your Legal Guide to Consumer Credit* concerning establishing credit, checking one's credit record, and correcting credit mistakes.

1–9 copies: 50¢ each; 10–99 copies: 40¢ each; 100 or more copies: 30¢ each.

Tenants' Guide to the Law Excerpted from the booklet *Landlords and Tenants: Your Guide to the Law*, this pamphlet covers essential information for tenants on leases, rent, security deposits, and maintenance of the premises.

1–9 copies: 50¢ each; 10–99 copies: 40¢ each; 100 or more copies: 30¢ each.

Suggested use: These booklets and pamphlets may be distributed in conjunction with classroom visitations, town hall meetings, free legal consultations, booths set up in a courthouse or at a shopping mall, and public addresses.

Booklets

Pocket-Size Edition U.S. Constitution A special Law Day commemorative edition of the U.S. Constitution. Dark blue leatherette cover, 32 pages, 3½ by 5¾ inches.

$1.00 each.

In Search of Justice This 66-page booklet traces America's search for justice throughout its history. The discussions cover the right to vote, the First Amendment, justice for the accused, and equal protection of the laws. It is intended for high school students and adults.

Suggested use: Presentations on Bill of Rights, juvenile rights and responsibilities, importance of voting.

1–9 copies: $2.00 each; 10–99 copies: $1.50 each; 100 or more copies: 75¢ each.

Buying or Selling Your Home This 36-page guide for laypersons points out principal considerations involved in the buying or selling of a home and their significance to the home buyer or seller. It discusses how to choose an attorney, using a broker or buying or selling directly, the purchase contract, financing, buying on contract, tax aspects, title considerations, and multiunit ownership.

One copy: $2.00; 2–99 copies: $1.50 each; 100–999 copies: 75¢ each.

You and the Law Series

Law as a Career A 14-page booklet explains the role of lawyers in society, opportunities for careers in law, and availability of jobs, and suggests that before embarking on a law career candidates should first consider their own interests, goals, and qualifications. The booklet discusses how to choose a law school, how to get into one, what a law school is like, the tuition for full-time students, and what lawyers earn annually.

1–9 copies: $1.50 each; 10–49 copies: $1.25 each; 50 or more: $1.00 each.

You and the Law Intended for the general public, this new 608-page volume uses a "reader-friendly" question-and-answer format to provide accurate, up-to-date information about the law that affects people in their day-to-day lives. Included are chapters on buying and selling a home; wills, trusts, and estate planning; law in the workplace; personal injury; the rights of older Americans; family law; consumer credit and bankruptcy; and when and how to use a lawyer. The book also includes charts and graphs providing information about state and federal laws, and each chapter includes listings of resources for further information and assistance.

$19.95 each.

Law in the Workplace is an 80-page booklet which is of interest to everyone who works. It touches on all the major areas of employment law–recruiting and hiring, employees' rights and responsibilities, unemployment benefits and workers' compensation, and planning for retirement. In an easy-to-read, question-and-answer format it provides a basic road map to an exciting and fast-growing area of law.

Single copies, $2.50; 10–99 copies $2.00 each; 100 or more copies $1.50 each.

Law and the Courts is an 80-page booklet which revises and greatly expands a popular handbook on law and legal procedure in this country. Included are new sections on the adversary system, the various levels of courts, special tribunals, and the roles of lawyers and judges. The core of the booklet–the discussion of trial procedure–has been augmented by new sections on settlements and alternative dispute resolution, and the glossary has been significantly expanded. Intended for journalists, court watchers, and any other laypeople interested in law in action.

Single copies, $2.50; 10–99 copies $2.00 each; 100 or more copies $1.50 each.

The American Lawyer: When and How to Use One A 36-page booklet written for both adults and students, explaining how to select a lawyer, what lawyers charge, working with your lawyer, and a lawyer's training, duties, qualifications, and responsibilities.

Single copies: $2.50 each; 10–99 copies: $2.00 each; 100 or more copies: $1.50 each.

Your Legal Guide to Marriage and Other Relationships Revised and updated to take into account the ongoing changes in state laws and court decisions, this 80-page booklet discusses the legal and financial responsibility of couples living in and out of marriage. Premarital contracts, estate planning, divorce, and children's rights are but a few of the issues discussed.

Single copies: $2.50; 10–99 copies: $2.00 each; 100 or more copies: $1.50 each.

Your Legal Guide to Consumer Credit This 48-page booklet explains how to apply for and use credit, how to check one's credit record, correcting credit mistakes, and debt collection practices. It also covers bankruptcy proceedings and alternatives to declaring bankruptcy. The booklet is a solid compendium of helpful facts and figures about credit for the consumer.

Single copies: $2.50 each; 10–99 copies: $2.00 each; 100 or more copies: $1.50 each.

Your Rights Over Age 50 is a 48-page booklet highlighting protections for older Americans. Included are older Americans' rights on the job and their rights to Social Security and private pensions. Other chapters deal with rights to credit and education. The book is written in an easy-to-understand question-and-answer format, with larger type for ease of reading.

Single copies: $2.50; 10–99 copies: $2.00 each; 100 or more copies: $1.50 each.

Landlords and Tenants: Your Guide to the Law This 48-page booklet presents an overview of the rights and responsibilities of landlords and tenants. Written in a question-and-answer format, it covers 24 important areas of concern, including leases, security deposits, maintenance of premises, housing codes, payment and nonpayment of rent, and eviction. The booklet also lists state and local agencies that offer assistance on specific problems.

Single copies: $2.50 each; 10–99 copies: $2.00 each; 100 or more copies: $1.50 each.

Educational/Informational Materials

Pattern Speeches Two different speeches are being offered for delivery to various audiences.

Suggested use: Presentations to civic clubs, senior citizen groups, and the general public at luncheon or dinner meetings or conferences on the law; classroom visitation by attorneys; part of week-long program on the law and the justice system.

Set of two: $4.00.

Plays Two scripts by law professor Michael E. Tigar: *The Trial of John Peter Zenger* (5 scenes), a dramatization of the celebrated 1734 libel trial.

Haymarket: Whose Name the Few Still Say with Tears (11 scenes), the 1886 "Haymarket Square Riot" is dramatized in this script based upon the Haymarket Square trial transcript, newspapers of the day, and the speeches, writings, and letters of the participants.

$4.00 each.

Mock Trials Six mock trials, two for grades K–6 and four for grades 7–12, are being sold individually.

The K–6 trials are: (1) *Goldilocks v. The Three Bears*, and (2) *The Big Bad Wolf v. The Three Little Pigs*. They are scripts of the trials, presented to support a verdict by students of either guilt or innocence. Each is based on the popular folk tales, and includes a guide to conducting a mock trial.

The trials for grades 7–12 are:

(1) *Midland v. Pence*, a criminal trial of demonstrators who protested the alleged misconduct of the superintendent of prisons. The trial addresses the issues of freedom of speech, peaceful assembly, and the need to maintain public order for the safety and general welfare.

(2) *Murphy v. National Sheet Metal*, a civil trial which addresses the question of equal employment opportunity for women and the effect it has had on employers' hiring and promotion practices.

(3) *Thomas Hudson v. The Washington Post* is the case of a divorced father who has custody of his and his former wife's son. The mother abducted the child and her story appeared in *The Washington Post*. The issue is whether the best interests of a child and a father's right to custody outweigh a reporter's and newspaper's right to maintain the confidentiality of their sources.

(4) *Andrews v. Springville School System, et al.* is a lawsuit brought against a local school system by the parents of a high school girl who has been refused a tryout for the boys' soccer team.

The trials for grades 7–12 include facts about the case, statements by witnesses, a guide to conducting a mock trial, and simplified federal rules of evidence.

Suggested use in grades 7–12: Presentation to students by attorneys and other officers of the court at a school or courthouse with students acting as the jury; distribution to teachers for students to act out all parts of the trial themselves under the guidance of attorneys; videotaping of the trial by attorneys, then distributed to teachers.

$4.00 each.

Law Day PSA videotape This award-winning public service annoucnement for television may also be used as a discussion starter. The video includes film clips from major motion picturees and offers vivid, graphic images of abuses of justice. A lone voice sings "God Bless America" while the film clips are shown. The video concludes with the written message "Imagine America without the Bill of Rights." VHS format, 60 seconds.

$15.00 each.

Changing Rights in Action A series of three illustrated booklets explaining in children's terms what some of their "rights" are and how some rights are changing for children as well as adults. Elementary (K–4) booklet features a story about an 8-year-old girl who is moving away from her home town. The move creates problems. Students are asked to answer ten questions about the "rights" of the girl and others. Middle (5–8) booklet examines two different groups of people to see how their rights have changed and asks students to do projects that will help them to understand how rights change. Secondary (9–12) booklet invites students to match certain important rights with the correct amendments to the Constitution.

Suggested use: Classroom presentation on rights and responsibilities; distribution to teachers as basis for curriculum on the law.

(Specify K–4, 5–8, 9–12) 1–24 copies: 75¢ each; 25–49 copies: 40¢ each; 50 copies or more: 30¢ each.

New! 1993 Law Day Special Issue of *Update of Law-Related Education.* Substantive articles and teacher-tested classroom activities make this special issue of *Update*, entitled "Justice for All–All for Justice," a "must" for Law Day volunteers.

$6 each; $40.00 for 10 copies; $80.00 for 30 copies; $115.00 for 50 copies; $160.00 for 100 copies.

New! 1993 Law Day Student Edition of *Update* is a 16-page magazine packed with creative law-related features and activities.

$3.00 each; $1.50 for 20–99 copies; .50 for 100 or more.

Lawyer in the Classroom Handbooks

Law Day Partnerships aims to help lawyers and educators improve and expand on their Law Day programs. $2 each.

Lawyers in the Classroom contains advice for lawyers volunteering as classroom resource persons. $2 each.

Putting on Mock Trials is a handbook for teachers and lawyers in the step-by-step process for setting up a mock trial for students. Sample mock trials are provided. $2 each.

The Courts and the Schools provides how-to information and strategies on how teachers can involve court personnel in both in-class and out-of-class programs. $2 each.

Sure-Fire Presentations offers classroom strategies for teaching students about the law. $2 each.

Understanding the Law: A Handbook on Educating the Public The 232-page book includes tips on how to organize public education programs and write about the law in terms understandable to the public. Describes existing model program, including bar association favorites.

$10.95 each.

Speaking and Writing Truth: Community Forums on the First Amendment A detailed guide describing six mock trials or legislative hearings on First Amendment topics. Forum scripts help audiences explore contemporary concerns about censorship, libel, national security, and other topics. Also contains brief legal memoranda on each topic.

$4.95 each.

How to Order Law Day Materials

Deadlines All Law Day materials should be ordered early to facilitate prompt deliveries and ensure availability.

April 10 is the final deadline for order placement.

An order form is inserted in this Planning Guide for your convenience.

Packages weighing 20 pounds or less will be sent parcel post; those over 20 pounds must be delivered by truck. Allow approximately twenty-one days for delivery of printed materials. Inform us promptly if orders are not received within this time.

All overseas orders are automatically sent via air. Cost for overseas mailing and shipments first class on the mainland will be charged to the addressee.

Please supply us with proper overseas military mailing addresses and shipping instructions for materials to avoid delays in shipping. Shipping time for overseas mailing is necessarily longer than U.S. mailings. Please order accordingly.

Address order to: American Bar Association, Law Day U.S.A., 750 North Lake Shore Drive, Chicago, IL 60611, attention Aurora Figueroa.

Payment All orders *must* be accompanied by a check made payable to the American Bar Association, a purchase order, or Visa/MasterCard number.

Public Service Award Highlights

The following descriptions do not constitute summaries of the award-winning Law Day programs, but merely highlight some of the more outstanding aspects of each program. The groups listed below are past winners of the ABA Law Day U.S.A. Public Service Award competition.

Oklahoma Bar Association, Oklahoma City, OK

- Ask-A-Lawyer Program (statewide): a two-hour program aired on public television. Coordinated with a free legal consultation service. Three hundred thirty attorneys participated in the telephone consultations which provided advice to approximately 4,000 Oklahoma residents.
- Law Day Project Notebook: funded by contributions solicited by the state Law Day U.S.A. committee and distributed to each of 77 county Law Day committee chairpersons.

Cheboygan County Bar Association, Cheboygan, MI

- Extensive countywide mock trial program involving six public and private high schools. Program consisted of a divorce case held before a local probate judge and an innovative criminal mock trial, *The People of the State of Michigan* v. *Boy George*, wherein the famous rock star was charged with shoplifting cosmetics from a local store.

Dougherty Circuit Bar Association, Albany, GA

- Expanded their annual Ask-A-Lawyer program to two days, offering free 15-minute consultations at two locations, the Albany Mall Shopping Center and the U.S. Marine Corps Logistical Supply Base.
- Conducted an extensive and extremely successful public service announcement campaign involving broadcast and cable television and radio stations as well as newspapers.

Stark County Bar Association, Canton, OH

- Conducted traditionally diverse program including numerous programs and events such as: junior high school poster contest, senior high school essay contest, mock trials and speeches in area schools, TV and radio call-in shows, court admission ceremonies, naturalization ceremonies, newspaper editorial placement, and a Law Day U.S.A. luncheon.
- Unique Law Day Blood Donor program, with 70 attorneys, judges, and legal secretaries participating.

Tulsa County Bar Association, Tulsa, OK

- In addition to a number of traditional Law Day U.S.A. events, conducted the large-scale and extremely successful Law Fair held at the Woodland Hills Mall. Law Fair featured presentations (film, video, and theatrical), and exhibits and displays by 33 different law-related organizations, including the fingerprinting of children by the Oklahoma National Guard. Law Fair enabled the public to learn about an array of law-related community services at one location.

Lakeland Bar Association, Lakeland, FL, in cooperation with the 2d District Court of Appeals and the Lakeland Kiwanis Club

- Efforts exemplified the classic well-rounded Law Day U.S.A. program. Utilized standard projects and events while focusing on news coverage of events and coordination of efforts with other law-related and community service organizations.

Lawyers' Wives of Los Angeles, Los Angeles, CA

- Utilizing a panel discussion format, this program concentrated on a specific audience: the average working person who is usually unable to participate in Law Day U.S.A. programs conducted during business hours. Working with the Data Products company, the group held a panel discussion on consumer law issues followed by a question-and-answer session during the noon hour in the employee lunchroom. The company assisted promotional efforts by inserting announcement flyers in employee pay envelopes prior to the event.

The Chicago Association of Law Libraries Special Committee on Services to the Public, Chicago, IL

- Dedicated all Law Day efforts to improving citizen access to legal resources.
- Sponsored a law library open house for all public librarians on May 1.
- Produced and distributed to public libraries a directory which listed and explained how to obtain and utilize legal materials and resources.

- Organized a group of law librarians to give individual consultations and sponsor group workshops for public librarians.

The Supreme Court of New Hampshire, Concord, NH

- In response to results of a Hearst Corporation survey which showed 50 percent of the American public mistakenly believe it is up to the person accused of a crime to prove their innocence, the New Hampshire Supreme Court launched its 1984 Law Day Project, "A Stone's Throw."
- The program centered on a mock juvenile delinquency hearing involving minors accused of throwing rocks at a motor vehicle from a highway bridge.
- The goal of the program was to introduce the 1,700 participating students to the basic constitutional principle that an individual accused of a crime is innocent until the state proves guilt beyond a reasonable doubt.

Oakland County Circuit and Probate Courts, Pontiac, MI

- Selected two diverse target audiences, senior high school students and senior citizens, and tailored a series of events to each group's interests and needs.
- Program included courthouse tours, various guest speakers, and sessions to observe the courts in action.

Ball State University Law Day Committee, Muncie, IN

- While events were sponsored by the finance and political science departments, the programs were all-encompassing and encouraged participation by students and faculty of all disciplines as well as community residents.
- Programs ranged from "A Legislative Review of the Indiana General Assembly" and "International Law for Students of Business" to "The First Amendment and Student Rights" and "Meet the Local Bar—Ask a Lawyer."

Blount County Bar Association, Maryville, TN, in conjunction with the Blount County Legal Secretaries Association

- Conducted a well-orchestrated legal information fair at a local shopping mall.
- Legal Secretaries Association screened and directed individuals to appropriate attorneys, distributed pamphlets, and provided notary services free of charge.
- Different attorneys staffed private consultation booths set up to deal with inquiries about eleven different areas of the law ranging from how to choose a lawyer, attorney ethics, and small claims to real estate and domestic relations.

Blair County Law Enforcement Association, Hollidaysburg, PA, in cooperation with the Blair County Bar Association

- Provided a range of programs while focusing on law enforcement-related aspects, such as fingerprinting of children. Incorporated the use of the National Crime Prevention Bureau's "Take a Bite Out of Crime" campaign.
- In addition, conducted a variety of projects such as: county courthouse and prison tours, speakers' bureau, dinner dance where citizen of the year award was presented, countywide billboard design competition involving high school commercial art students, essay contest judged by members of the the local media, shopping mall displays, and a scholarship competition.

Office of the Staff Judge Advocate, Marine Corps Logistics Base, Albany, GA

- Produced and/or distributed a wide range of materials on law-related issues of particular interest to the base community.
- In addition to Ask-A-Lawyer, child fingerprinting, and voter registration projects, conducted public safety and Family Services awareness programs.

Office of the Staff Judge Advocate, U.S. Air Force Base, Misawa, Japan

- Extensive use of radio and television outlets including the production and airing of a videotaped dramatization of a court martial, and 30-second radio public service announcements on seven different consumer topics.
- Conducted briefing sessions for families of base personnel concerning the legal environment in Japan.

Offices of the Staff Judge Advocates for the 24th Combat Support Group, U.S. Air Force, and the 193rd Infantry Brigade, U.S. Army, Republic of Panama

- Unique cooperative effort among attorneys from the United States Armed Forces and the Panama Area Federal Bar Association.
- Efforts included a segment of the local "Family Forum" television program devoted to describing the services provided by the Army, Navy, Air Force, Reserve, and Trial Defense Services and the eligibility requirements for the use of such services. The program included a call-in segment for viewer questions.

Program/Project Suggestions

The following list of suggestions is based on programs and projects that have been successfully developed and refined by Law Day participants across the country. Many of these suggestions offer opportunities to expand Law Day programs through cooperative efforts with community, law enforcement, civic or service organizations, and other groups. For further information or consultation, please call the ABA Division of Communications and Public Affairs, Marcia Kladder, (312) 988-6133, or Aurora Figueroa, (312) 988-6134.

- voter registration drives/information booths
- traffic/bicycle safety demonstrations
- legislative update sessions
- shadow programs (attorney/judge-for-a-day)
- Dispute Settlement Day
- free legal clinics (No Bills Day)
- Liberty Bell Award presentations/ceremonies
- citizenship awards
- child fingerprinting services
- people's law schools
- lunch-and-learn seminars held on-site at local businesses, factories, and libraries
- payroll envelope pamphlet distributions
- dinners/dances/fun runs/golf or tennis outings used as fundraisers to support community programs or scholarships
- blood drives/food drives focusing on donations from the legal community
- mock trials involving local media or officials as members of the jury
- essay, poster, and coloring contests
- ask-a-lawyer radio or television call-in shows, newspaper columns, or information booths in shopping malls, senior centers, and community halls
- classroom visits by judges, attorneys, and law enforcement officers
- publicity employing billboards, bank signs, computer screen messages, etc.
- proclamations by mayors, governors, legislators, city or town council members, and school principals
- pamphlet distributions coordinated with local grocers, shopkeepers, and fast food restaurants
- film/video festivals followed by discussions of accuracy and legal issues involved
- development and distribution of resources guides, including addresses and phone numbers for victims assistance programs, women's shelters, etc.
- meet your judges programs
- courtroom, jail, and law office open houses and tours
- appearances by McGruff the Crime Dog or "Vince and Larry, the seatbelt dummies"
- naturalization ceremonies
- alternative dispute resolution demonstrations
- legal literacy quizzes
- rule of law/respect for law candlelight vigils, marches, or parades
- law-in-your-life presentations at adult continuing education centers
- quiz or game-show formats in legal literacy presentations
- classroom participation in other than citizenship classes, such as drama classes staging plays, art classes sketching courtroom designs, etc.
- senior lawyers paired with recent bar admittees for discussions on changes in the law
- tie-ins with local or national celebrations or anniversaries, such as the 100th anniversary of the National Conference of Commissioners on Uniform State Laws or the 100th anniversary of the writing of the Pledge of Allegiance

Did You Know?...

One thing former President George Bush, Rev. Jesse Jackson, Supreme Court Justice Antonin Scalia, former Vice President Walter Mondale, Washington Redskin Keith Griffin, McGruff the Crime Dog, and "Vince and Larry, the seatbelt dummies" have in common is that they have been active participants in Law Day U.S.A. events.

On May 1st, for the past several years, the three Goodyear Airships, cruising over Houston; Los Angeles; and Pompano Beach, Florida, have publicized the annual Law Day theme.

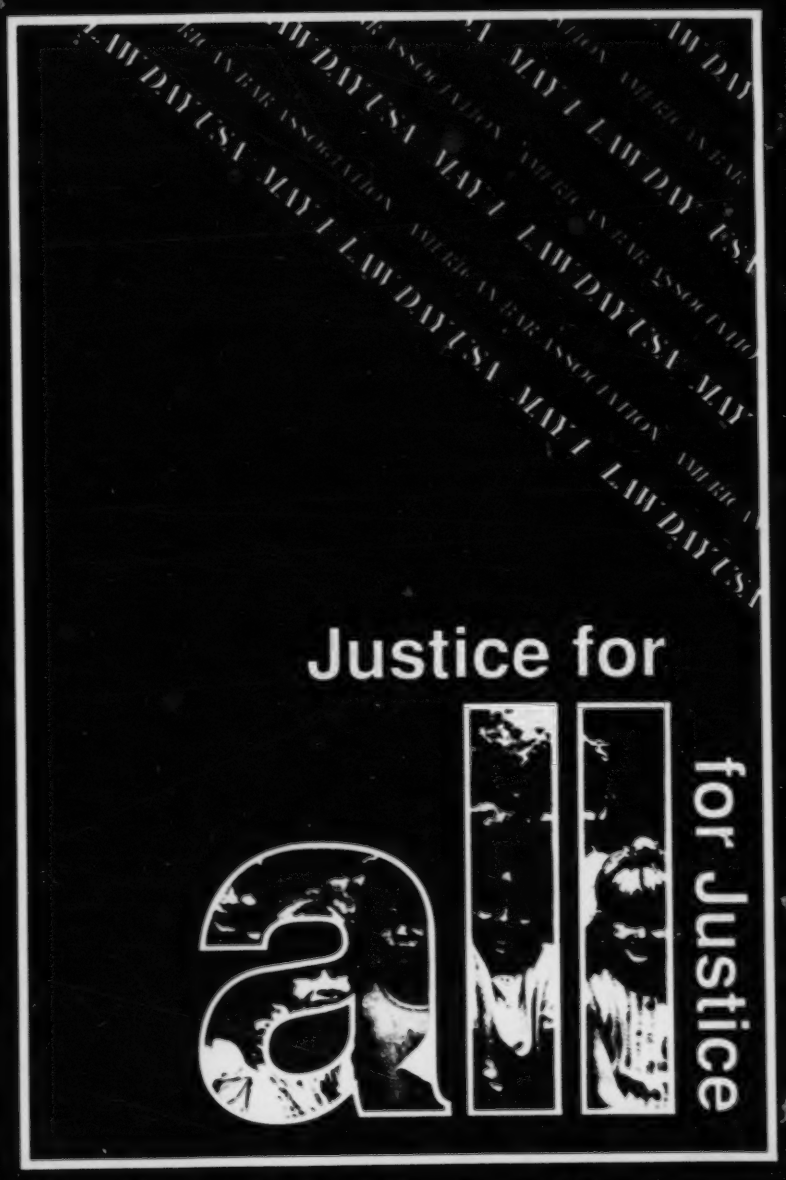
Ninety-eight percent of state bar associations and 94 percent of local bar associations sponsor Law Day programs which include events as diverse as blood drives, collection of canned goods for the homeless, swearing-in ceremonies for 5,000 new citizens; essay, poster, and coloring contests for kids; and free legal advice booths in shopping malls.

The Law Day concept has been adopted by the bars of Canada and Australia and is being considered by other nations.

Law Day programs are conducted in all 50 states, the District of Columbia, Puerto Rico, as well as overseas at U.S. armed services installations in Japan, Germany, the Netherlands, England, Cuba, and Italy. The most active states (in alphabetical order) are:

1. California
2. Florida
3. Georgia
4. Illinois
5. Kansas
6. Michigan
7. New York
8. Ohio
9. Oklahoma
10. Texas

Notes



Note: the artwork shown above is available on posters, window display cards and activity announcement cards.

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